

**OFFICE OF THE  
PRIVACY COMMISSIONER**

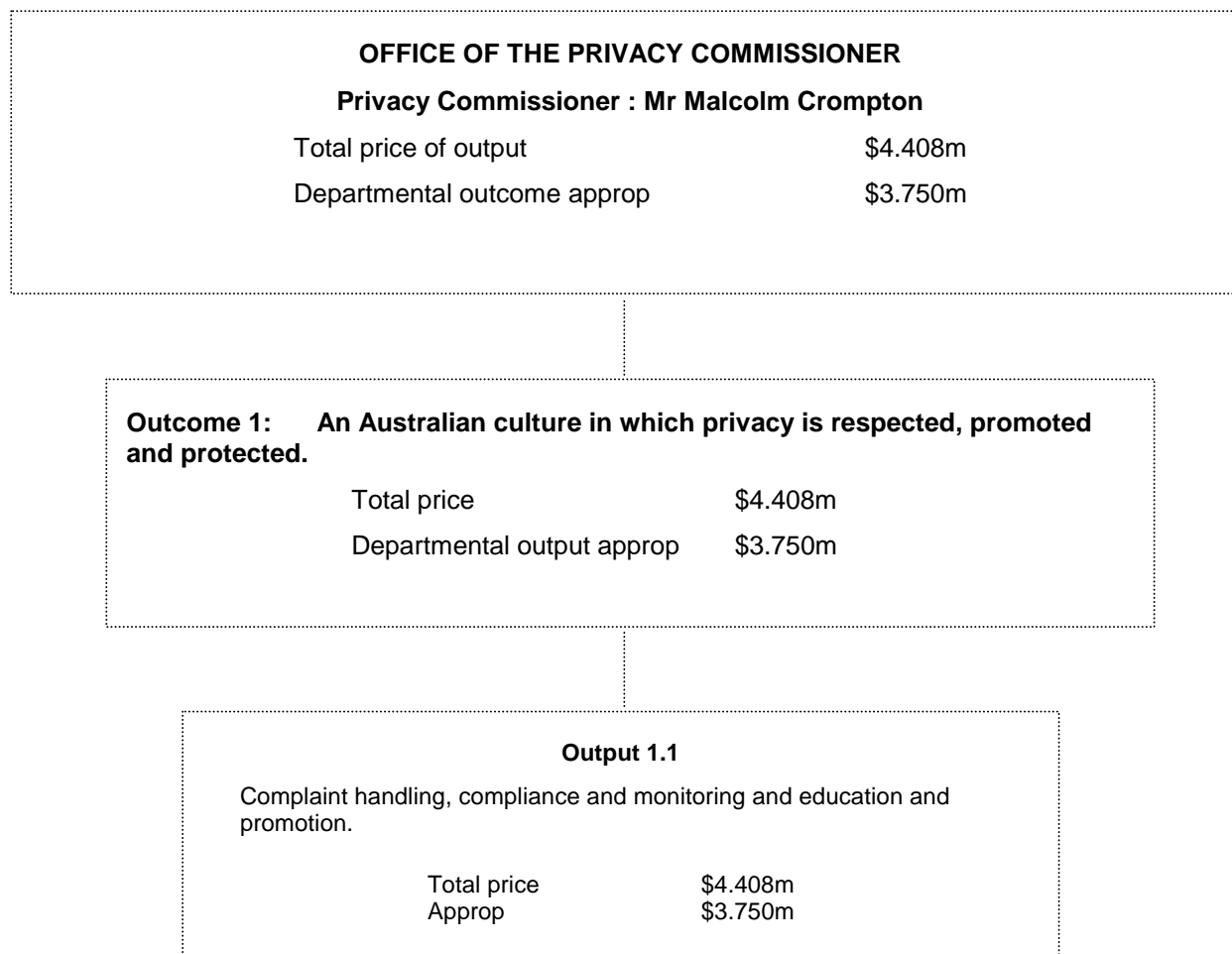


## Section 1: Overview, variations and measures

### OVERVIEW

- The main focus of the Office of the Privacy Commissioner is to promote an Australian culture that respects privacy. In achieving this the Office recognises that this right should be balanced against other important social interests such as the free flow of information and the need for government and business to operate efficiently.
- The Office of the Privacy Commissioner is responsible for implementing the *Privacy Act 1988*.
- Functions under this Act are vested in the Privacy Commissioner and the Act is administered by the Federal Attorney-General.
- The Office of the Privacy Commissioner:
  - investigates complaints from individuals about potential interferences with their privacy;
  - conducts audits of the personal information handling practices of Commonwealth and ACT agencies and other organisations covered by the Act;
  - inquires into acts or practices that may be interferences with privacy; and
  - fosters public discussion, and undertakes and coordinates research and educational programs to promote the concept of privacy protection.
- The appropriation for Office of the Privacy Commissioner was included in the Human Rights & Equal Opportunity Commission's appropriations for 2000-01. With effect from 1 July 2000, the Office of the Privacy Commissioner was established as an Executive Agency under the Public Service Act and as a prescribed Agency under the Financial Management and Accountability Act. As a result, an agreement under section 32 of the Financial Management and Accountability Act was signed with Human Rights & Equal Opportunity Commission to transfer an appropriation amount to the Office of the Privacy Commissioner for 2000-01.
- There are no additional estimates for the Office of the Privacy Commissioner, however, as it has been established as a separate agency, the separate output structure, including performance measures, and budgeted financial statements, have been included in the Portfolio Additional Estimates Statements.

## Map 2: Outcome and output groups for the agency



## SUMMARY OF STAFFING CHANGES

**Table 1.4: Average staffing level (ASL)**

	2000-01 Budget	2000-01 Revised	Variation
<b>Outcome 1</b>			
An Australian culture in which privacy is respected, promoted and protected.	35	35	-
<b>Total</b>	35	35	-

## Section 2: Revisions to outcomes and outputs

### OUTCOMES AND OUTPUT GROUPS

The Office of the Privacy Commissioner became a prescribed Agency from 1 July 2000. The outputs and performance measures for 2000-01 were previously shown as part of the Human Rights & Equal Opportunity Commission in the Budget Portfolio Statements. The table below lists the performance information that the Office of the Privacy Commissioner will use to assess the level of its achievement during 2000-01.

The Office of the Privacy Commissioner's outputs of complaint handling, compliance activities, inquiries and promotion and educational activities are a key element in the Government's social justice initiatives and reflect the Government's commitment to the protection and promotion of citizens' privacy rights.

Justification for the choice of the outputs to achieve Outcome 1 is described in the table below. The table provides information on the strategies chosen to deliver Outcome 1, and shows the links between the outputs and the outcome.

#### **Outcome 1 — An Australian culture in which privacy is respected, promoted and protected.**

##### *Output description*

##### **OUTPUT 1.1**

Complaint handling, compliance and monitoring and education and promotion

##### *Performance measure*

- Strategy developed to inform the community, including businesses, of their rights and responsibilities in respect of the Office's new jurisdictional responsibilities.
- Internal processes, such as complaints handling, will be reviewed to ensure their effectiveness for application to the new jurisdiction.
- Development in consultation with relevant segments of the community of processes and guidelines to support the implementation of new jurisdictional responsibilities.
- Development of quantitative and qualitative measures to assess the effectiveness of services provided to the community.

## Section 3: Budgeted Financial Statements

Table 3.1: Budgeted Departmental Operating Statement

	Notes	Actual 1999-00 \$'000	Revised Budget 2000-01 \$'000	Estimated 2001-02 \$'000	Estimated 2002-03 \$'000	Estimated 2003-04 \$'000
<b>OPERATING REVENUE</b>						
Revenue from government	1					
Ordinary annual appropriations (net appropriations)		-	3,750	3,449	3,449	3,449
Revenue from other sources						-
Sales of goods and services	2	-	650	650	650	650
Interest		-	-	-	-	-
Other revenue from other sources		-	8	8	8	8
<b>Total revenues</b>		-	4,408	4,107	4,107	4,107
<b>OPERATING EXPENSES</b>						
Employees		-	2,418	2,346	2,346	2,346
Suppliers		-	1,929	1,701	1,701	1,703
Depreciation and amortisation		-	61	60	60	58
Other		-	-	-	-	-
<b>Total expenses</b>		-	4,408	4,107	4,107	4,107
<b>Operating results before capital use charge</b>		-	-	-	-	-
<b>Capital use charge (CUC)</b>		-	-	-	-	-
<b>Extraordinary items</b>		-	-	-	-	-
<b>Operating results after extraordinary items and CUC</b>		-	-	-	-	-

Table 3.2: Budgeted Departmental Balance Sheet

	Actual 1999-00 \$'000	Revised Budget 2000-01 \$'000	Estimated 2001-02 \$'000	Estimated 2002-03 \$'000	Estimated 2003-04 \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash	-	5	5	5	33
Receivables	-	2	2	2	2
Investments	-	-	-	-	-
Accrued revenues	-	-	-	-	-
Other	-	2	2	2	2
<b>Total financial assets</b>	-	<b>9</b>	9	9	37
<b>Non-financial assets</b>					
Land and buildings	-	-	-	-	-
Infrastructure, plant and equipment	-	179	119	59	1
Inventories	-	-	-	-	-
Intangibles	-	-	-	-	-
<b>Total non-financial assets</b>	-	<b>179</b>	119	59	1
<b>Total Assets</b>	-	<b>188</b>	128	68	38
<b>LIABILITIES</b>					
<b>Debt</b>					
Loans	-	-	-	-	-
Finance Leases	-	-	-	-	-
Other	-	-	-	-	-
<b>Total debt</b>	-	-	-	-	-
<b>Provisions and payables</b>					
Employees	-	468	468	468	468
Suppliers	-	176	116	56	26
Other	-	-	-	-	-
<b>Total provisions and payables</b>	-	<b>644</b>	584	524	494
<b>Total liabilities</b>	-	<b>644</b>	584	524	494
<b>EQUITY</b>					
Accumulated results	-	(693)	(693)	(693)	(693)
Reserves	-	237	237	237	237
<b>Total equity</b>	-	<b>(456)</b>	(456)	(456)	(456)

Table 3.3: Budgeted Statement of Departmental Cash Flows

	Actual 1999-00 \$'000	Revised Budget 2000-01 \$'000	Estimated 2001-02 \$'000	Estimated 2002-03 \$'000	Estimated 2003-04 \$'000
<b>DEPARTMENTAL CASH FLOWS</b>					
<b>Operating Activities</b>					
<b>Cash received</b>					
Appropriations	-	3,750	3,449	3,449	3,449
Sales of goods and services	-	650	650	650	650
Interest	-	-	-	-	-
Other	-	-	-	-	-
<b>Total cash received</b>	-	<b>4,400</b>	4,099	4,099	4,099
<b>Cash used</b>					
Employees	-	2,572	2,346	2,346	2,346
Suppliers	-	1,771	1,753	1,753	1,725
Other	-	-	-	-	-
<b>Total cash used</b>	-	<b>4,343</b>	4,099	4,099	4,071
<b>Net cash from operating activities</b>	-	<b>57</b>	-	-	28
<b>Investing Activities</b>					
<b>Cash received</b>					
Proceeds from sale of property, plant and equipment	-	-	-	-	-
Other	-	148	-	-	-
<b>Total cash received</b>	-	<b>148</b>	-	-	-
<b>Cash used</b>					
Purchase of property, plant and equipment	-	200	-	-	-
<b>Total cash used</b>	-	<b>200</b>	-	-	-
<b>Net cash from investing activities</b>	-	<b>(52)</b>	-	-	-
<b>Financing Activities</b>					
<b>Cash Received</b>					
Proceeds from borrowings	-	-	-	-	-
Other	-	-	-	-	-
<b>Total cash received</b>	-	-	-	-	-
<b>Cash used</b>					
Capital user charge paid	-	-	-	-	-
Dividends paid	-	-	-	-	-
Repayments of borrowings	-	-	-	-	-
Other	-	-	-	-	-
<b>Total cash used</b>	-	-	-	-	-
<b>Net cash from financing activities</b>	-	-	-	-	-
Net increase/decrease in cash held	-	<b>5</b>	-	-	28
Add cash as at 1 July	-	-	5	5	5
<b>Cash as at 30 June</b>	-	<b>5</b>	5	5	33

Table 3.4 Departmental Capital Budget Statement

	Actual 1999-00 \$'000	Revised Budget 2000-01 \$'000	Estimated 2001-02 \$'000	Estimated 2002-03 \$'000	Estimated 2003-04 \$'000
<b>DEPARTMENTAL</b>					
Total equity injections	-	148	-	-	-
Appropriation of previous year's carryover	-	-	-	-	-
<b>Represented by:</b>					
Purchase of non-current assets	-	148	-	-	-
Other	-	-	-	-	-
<b>Total Departmental</b>	-	148	-	-	-
<b>PURCHASE OF NON-CURRENT ASSETS</b>					
Funded by capital appropriations	-	148	-	-	-
Funded internally by departmental resources	-	52	-	-	-
<b>Total</b>	-	200	-	-	-

## **NOTES TO THE FINANCIAL STATEMENTS**

### **Basis of accounting**

The agency budgeted statements are prepared in compliance with Australian Accounting Standards, Accounting Guidance Releases and having regard to Statements of Accounting Concepts.

### **Departmental**

With effect from 1 July 2000, the Office of the Privacy Commissioner was established as a prescribed Agency under the Financial Management and Accountability Act. Consequently, Departmental comparatives for 1999-00 and prior for the Office of the Privacy Commissioner are included in Human Rights & Equal Opportunity Commission's Operating Statement and Balance Sheet.

1. The amount included as ordinary annual appropriations for 2000-01 is the amount identified in the agreement under section 32 of the Financial Management and Accountability Act which was signed with Human Rights & Equal Opportunity Commission to transfer that appropriation amount to the Office of the Privacy Commissioner for 2000-01.
2. Investments are monies placed on short term deposit with the Reserve Bank. These investments represent accumulating provisions for employee entitlements and asset replacement programs.

### **Administered**

The Office of the Privacy Commissioner has no administered items.