

Legal Services Expenditure Report

[Name of Agency]

All figures should be inclusive of GST

Totals

Total Costs Recovered¹	\$0.00
--	--------

¹Do not subtract this figure from the legal services expenditure total

Total External Legal Services Expenditure	\$0.00
Total Internal Legal Services Expenditure	\$0.00
Total (External + Internal) Expenditure	\$0.00

Summary of External Legal Services Expenditure

• Total value of briefs to Counsel (A)	\$0.00
• Total value of disbursements (excluding counsel) (B)	\$0.00
• Total value of professional fees paid (C)	\$0.00
Total External Legal Services Expenditure (A + B + C)	\$0.00

Counsel

• Number of briefs to male counsel	0
• Number of briefs to female counsel	0
Total number of briefs to counsel	0

• Number of direct briefs to male counsel	0
• Number of direct briefs to female counsel	0
Total number of direct briefs to counsel	0

• Total value of briefs to male counsel (including direct briefs) ²	\$0.00
• Total value of briefs to female counsel (including direct briefs) ²	\$0.00
Total value of briefs to Counsel (A)³	\$0.00

Disbursements

Total value of disbursements (excluding counsel) (B)	\$0.00
---	--------

Professional Fees

List each law firm and the amount paid in professional fees in the financial year	\$0.00
---	--------

Total value of professional fees paid (C)	\$0.00
--	---------------

² Includes the value of direct briefs

³ Includes all expenditure on Counsel

