

OFFICE OF FILM AND
LITERATURE
CLASSIFICATION

Section 1: Overview, appropriations and budget measures summary

OVERVIEW

The role of the Office of Film and Literature Classification (OFLC) is to assist adults to make informed decisions about films, publications and computer games, which they, or those in their care may view, read, or play by providing classification advice which is consistent with community standards. The OFLC also enables the film, publishing, and computer games industries to produce and market their products in accordance with public classification standards and pre-set conditions of sale and exhibition.

APPROPRIATIONS

The total appropriation for the OFLC in the 2001–02 Budget is \$6.142m. Table 1.1 shows appropriations (2001–02) and other revenue by outcome.

ADMINISTERED CAPITAL AND DEPARTMENTAL EQUITY INJECTIONS AND LOANS

The OFLC does not have an appropriation for an equity injection or loan or an appropriation for administered capital.

Office of Film and Literature Classification – Appropriations 2001–02

Table 1.1: Appropriations and other revenue (\$'000)

Outcome	Departmental (Price of Outputs)					Administered				Total Appropriations
	Revenue from Government (Appropriations)			Revenue from other sources	Price of Outputs	Annual Appropriations		Special Approps	Total Administered Appropriations	
	Bill No 1	Special Approps	Total			Bill No 1	Bill No 2 (SPPs & NAOs)			
	(A)	(B)	(C=A+B)	(D)	(E=C+D)	(F)	(G)	(H)	(I=F+G+H)	
Australians make informed decisions about films, publications and computer games, which they, or those in their care may view, read or play	5,501	-	5,501 92.9%	420	5,921	-	641	-	641	6,142
Total	5,501	-	5,501	420	5,921	-	641	-	641	6,142
Departmental Capital (equity injections and loans)									-	
Administered capital									-	
Total Appropriations									6,142	

Notes:

- Columns C, D, E and I refer to information provided in Table 2.1.1
- Under the appropriation structure, Bill 2 includes Specific Purpose Payments (SPP)'s, New Agency Outcomes (NAO's), administered capital and departmental capital via departmental injections and loans.
- Refer to Budgeted Departmental Statement of Financial Performance for application of agency revenue.
- Non-appropriated departmental and administered revenues are detailed in Appendix 1.
- Percentage figure in column C indicates the percentage contribution of revenue from government (departmental appropriations) to the total price of outputs, by outcome.

Section 2: Outcomes and output information

OUTCOMES AND OUTPUT GROUPS

The OFLC has one outcome:

Australians make informed decisions about films, publications and computer games, which they, or those in their care may view, read or play

There are two outputs for the OFLC's outcome:

Output 1.1 Operation of the National Classification Scheme

Output 1.2 Provision of services ancillary to the operation of the National Classification Scheme including research, the community liaison officer scheme, policy development and ministerial support

Financial and non-financial information is provided as follows:

Map 2.1 - details outcome and output resourcing and illustrates the relationship between the outcome and contributing outputs.

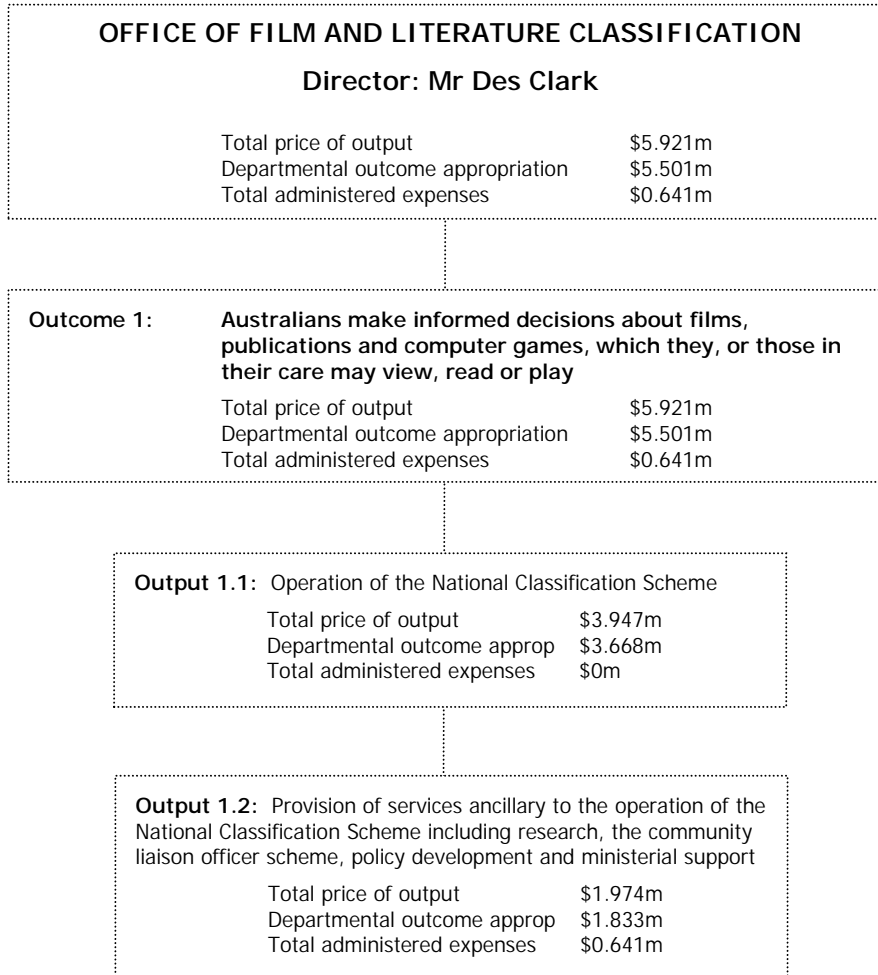
Table 2.1.1 - details financial information for outcome 1.

Table 2.2.1 - details non-financial information for outcome 1.

CHANGES TO OUTCOMES AND OUTPUTS

There have been no changes to the outcome and output structure for the OFLC.

Map 2.1: Outcome and output groups



OUTCOME 1 - AUSTRALIANS MAKE INFORMED DECISIONS ABOUT FILMS, PUBLICATIONS AND COMPUTER GAMES, WHICH THEY, OR THOSE IN THEIR CARE MAY VIEW, READ OR PLAY

The government is committed to the principle that adults should be able to read, hear and see what they want, whilst minors should be protected from material likely to harm or disturb them, and everyone should be protected from exposure to unsolicited material that they find offensive. The OFLC seeks to assist adults make informed decisions about films, publications and computer games which they, or those in their care may see, read, or play by providing classification advice which is consistent with community standards. In addition, the delivery of this outcome enables the film, publishing, and computer games industries to produce and market their products in accordance with public classification standards and pre-set conditions of sale and exhibition.

OUTCOME 1 – RESOURCING

Table 2.1.1 shows how the 2001–02 appropriations translate to total resourcing for the OFLC for outcome 1: revenue from government (appropriations), revenue from other sources and the total price of the output.

Table 2.1.1: Total resources for outcome 1 (\$'000)

	Estimated Actual 2000–01 (\$'000)	Budget Estimate 2001–02 (\$'000)
ADMINISTERED APPROPRIATIONS		
Payments to States and Territories	623	641
Total administered expenses	623	641
DEPARTMENTAL APPROPRIATIONS		
Output 1.1 - Operation of the National Classification Scheme	3,607	3,668
Output 1.2 - Provision of services ancillary to the operation of the National Classification Scheme including research, the community liaison officer scheme, policy development and ministerial support	1,803	1,833
Total revenue from government (appropriations) contributing to price of departmental outputs	5,410 93.7%	5,501 92.9%
REVENUE FROM OTHER SOURCES		
Sales of goods and services	354	411
Interest	9	9
Total revenue from other sources	363	420
Total price of departmental outputs <i>(Total revenue from government and other sources)</i>	5,773	5,921
Total estimated resourcing for outcome 1 <i>(Total price of outputs and administered expenses)</i>	6,396	6,562
AVERAGE STAFFING LEVEL	50	50

OUTCOME 1 – PERFORMANCE INFORMATION

Table 2.2.1 provides information on the strategies chosen to deliver the outcome, and shows the link between the output and the outcome.

Table 2.2.1: Performance information for outcome 1

Effectiveness – overall achievement of the outcome	
<i>Effectiveness Indicators</i>	<i>Measures</i>
Ongoing operation of the National Classification Scheme	Classifications issued for publications, films and computer games submitted
Performance information for administered items	
There are no specific performance requirements associated with the administered payments made to the States and Territories for their part in the National Classification Scheme	
Performance information for departmental outputs	
<i>Output Description</i>	<i>Performance measure</i>
Output 1.1: Operation of the National Classification Scheme	<p><i>Price:</i> \$3.947m</p> <p><i>Quality:</i> Timeliness – classification decisions within 20 business days of receiving a valid application; and certificates issued within 30 days of a decision</p> <p>Consistency of decisions with general community standards on the basis of consumer complaints and research</p> <p>Client satisfaction with performance measured by complaints about services provided</p> <p>Accuracy of information provided or published</p> <p><i>Quantity:</i> Decisions made</p> <p>Certificates issued</p> <p>Complaints/requests for information handled</p> <p>Classification (education or research) projects conducted and reports published</p> <p>Training activities conducted</p> <p>Information provided and presentations made</p>

Table 2.2.1: Performance information for outcome 1 (continued)

<i>(Departmental outputs continued)</i>	
<p>Output 1.2: Provision of services ancillary to the operation of the National Classification Scheme including research, the community liaison officer scheme, policy development and ministerial support</p>	<p><i>Price:</i> \$1.974m</p> <p><i>Quality:</i> Correspondence, briefs, submissions and papers completed within required deadlines</p> <p>Satisfaction of the Minister and staff</p> <p>Satisfaction of the censorship Ministers and officials participating in the National Classification Scheme</p> <p>Client satisfaction measured by the volume of complaints about services or information provided</p> <p><i>Quantity:</i> Ministerial correspondence processed</p> <p>Briefs, submissions and papers prepared</p> <p>Projects and activities conducted (ancillary to the classification process)</p> <p>Advices issued</p> <p>Inspections conducted</p> <p>Breaches identified</p>

EVALUATIONS

Information on planned evaluation activity that relates to this outcome is included in Table 2.2.1 and the results will be shown in the OFLC’s Annual Report.

COMPETITIVE TENDERING AND CONTRACTING

Contracts for work contributing to the outcome, for example in the commission of research, are let in accordance with competitive tendering processes.

Section 3: Budgeted Financial Statements

Table 3.1: Budgeted Departmental Statement of Financial Performance for the period ended 30 June

	Estimated Actual 2000–01 \$'000	Budget Estimate 2001–02 \$'000	Forward Estimate 2002–03 \$'000	Forward Estimate 2003–04 \$'000	Forward Estimate 2004–05 \$'000
Revenues from ordinary activities					
Revenues from government	5,410	5,501	5,545	5,594	5,650
Sales of goods and services	354	411	401	401	401
Interest	9	9	9	9	9
Total revenues from ordinary activities	5,773	5,921	5,955	6,004	6,060
Expenses from ordinary activities (excluding borrowing costs expense)					
Employees	3,273	3,326	3,330	3,340	3,376
Suppliers	1,692	1,805	1,859	1,888	1,908
Depreciation and amortisation	508	528	538	548	548
Interest	72	34	-	-	-
Total expenses from ordinary activities (excluding borrowing costs expense)	5,545	5,693	5,727	5,776	5,832
Borrowing cost expense	-	-	-	-	-
Net surplus or (deficit) from ordinary activities	228	228	228	228	228
Gain or loss on extraordinary items	-	-	-	-	-
Net surplus or (deficit)	228	228	228	228	228
Capital use charge	(228)	(228)	(228)	(228)	(228)
Net surplus or (deficit) after capital use charge	-	-	-	-	-

**Table 3.2: Budgeted Departmental Statement of Financial Position
as at 30 June**

	Estimated Actual 2000–01 \$'000	Budget Estimate 2001–02 \$'000	Forward Estimate 2002–03 \$'000	Forward Estimate 2003–04 \$'000	Forward Estimate 2004–05 \$'000
ASSETS					
Financial assets					
Cash	310	277	815	1,363	1,911
Receivables	-	-	-	-	-
Total financial assets	310	277	815	1,363	1,911
Non-financial assets					
Land and buildings	1,524	1,341	1,158	975	792
Infrastructure, plant and equipment	1,486	1,141	786	421	56
Other	150	150	150	150	150
Total non-financial assets	3,160	2,632	2,094	1,546	998
Total assets	3,470	2,909	2,909	2,909	2,909
LIABILITIES					
Debt					
Other	681	120	120	120	120
Total debt	681	120	120	120	120
Provisions and payables					
Employees	711	711	711	711	711
Suppliers	85	85	85	85	85
Capital use	39	39	39	39	39
Other	52	52	52	52	52
Total provisions and payables	887	887	887	887	887
Total liabilities	1,568	1,007	1,007	1,007	1,007
EQUITY					
Capital	308	308	308	308	308
Reserves	330	330	330	330	330
Accumulated surpluses or (deficits)	1,264	1,264	1,264	1,264	1,264
Total equity	1,902	1,902	1,902	1,902	1,902
Current liabilities	1,188	627	627	627	627
Non-current liabilities	380	380	380	380	380
Current assets	460	427	965	1,513	2,061
Non-current assets	3,010	2,482	1,944	1,396	848

**Table 3.3: Budgeted Departmental Statement of Cash Flows
for the period ended 30 June**

	Estimated Actual 2000-01 \$'000	Budget Estimate 2001-02 \$'000	Forward Estimate 2002-03 \$'000	Forward Estimate 2003-04 \$'000	Forward Estimate 2004-05 \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations for outputs	5,410	5,501	5,545	5,594	5,650
Sales of goods and services	354	411	401	401	401
Interest	9	9	9	9	9
Total cash received	5,773	5,921	5,955	6,004	6,060
Cash used					
Employees	3,273	3,326	3,330	3,340	3,376
Suppliers	1,692	1,805	1,859	1,888	1,908
Total cash used	4,965	5,131	5,189	5,228	5,284
Net cash from operating activities	808	790	766	776	776
INVESTING ACTIVITIES					
Cash received					
Proceeds from sales of property, plant and equipment	-	-	-	-	-
Other	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Purchase of property, plant and equipment	330	-	-	-	-
Total cash used	330	-	-	-	-
Net cash from investing activities	(330)	-	-	-	-
FINANCING ACTIVITIES					
Cash received					
Other	308	-	-	-	-
Total cash received	308	-	-	-	-
Cash used					
Repayments of debt	711	595	-	-	-
Capital use and dividends paid	228	228	228	228	228
Total cash used	939	823	228	228	228
Net cash from financing activities	(631)	(823)	(228)	(228)	(228)
Net increase/(decrease) in cash held	(153)	(33)	538	548	548
Cash at beginning of reporting period	463	310	277	815	1,363
Cash at end of reporting period	310	277	815	1,363	1,911

Table 3.4: Departmental Capital Budget Statement

	Estimated Actual 2000-01 \$'000	Budget Estimate 2001-02 \$'000	Forward Estimate 2002-03 \$'000	Forward Estimate 2003-04 \$'000	Forward Estimate 2004-05 \$'000
CAPITAL APPROPRIATIONS					
Total equity injections	308	-	-	-	-
Total loans	-	-	-	-	-
Represented by:					
Purchase of non-current assets	-	-	-	-	-
Other	308	-	-	-	-
Total	308	-	-	-	-
PURCHASE OF NON-CURRENT ASSETS					
Funded by capital appropriations	-	-	-	-	-
Funded internally by departmental resources	-	-	-	-	-
Total	-	-	-	-	-

Table 3.5: Departmental Non-financial Assets — Summary of Movement (Budget Year 2001–02)

	Land	Buildings	Total land and Buildings	Other Infrastructure Plant and Equipment	Total Infrastructure Plant and Equipment	Intangibles	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
GROSS VALUE							
<i>As at 1 July 2001 (opening)</i>	-	1,902	1,902	2,600	2,600	-	4,502
Additions	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-
<i>As at 30 June 2002 (closing)</i>	-	1,902	1,902	2,600	2,600	-	4,502
ACCUMULATED DEPRECIATION							
<i>As at 1 July 2001 (opening)</i>	-	378	378	1,114	1,114	-	1,492
Disposals	-	-	-	-	-	-	-
Charge for the reporting period	-	183	183	345	345	-	528
<i>As at 30 June 2002 (closing)</i>	-	561	561	1,459	1,459	-	2,020
Net book value as at 30 June 2002 (closing book value)	-	1,341	1,341	1,141	1,141	-	2,482
Net book value as at 1 July 2001 (opening book value)	-	1,524	1,524	1,486	1,486	-	3,010
TOTAL ADDITIONS							
Self funded	-	-	-	-	-	-	-
Appropriations	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-

**Table 3.6: Note of Budgeted Administered Financial Performance
for the period ended 30 June**

	Estimated Actual 2000–01 \$'000	Budget Estimate 2001–02 \$'000	Forward Estimate 2002–03 \$'000	Forward Estimate 2003–04 \$'000	Forward Estimate 2004–05 \$'000
REVENUES					
Non-taxation					
Revenues from government	623	641	659	678	699
Other sources of non-taxation revenues	2,700	3,200	3,200	3,200	3,200
Total non-taxation	3,323	3,841	3,859	3,878	3,899
Total revenues administered on behalf of the Government	3,323	3,841	3,859	3,878	3,899
EXPENSES					
Grants	623	641	659	678	699
Other	2,700	3,200	3,200	3,200	3,200
Total expenses administered on behalf of the Government	3,323	3,841	3,859	3,878	3,899
Extraordinary items	-	-	-	-	-

**Table 3.8: Note of Budgeted Administered Cash Flows
for the period ended 30 June**

	Estimated Actual 2000–01 \$'000	Budget Estimate 2001–02 \$'000	Forward Estimate 2002–03 \$'000	Forward Estimate 2003–04 \$'000	Forward Estimate 2004–05 \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	623	641	659	678	699
Other	2,700	3,200	3,200	3,200	3,200
Total cash received	3,323	3,841	3,859	3,878	3,899
Cash used					
Grants	623	641	659	678	699
Cash to Official Public Account	2,700	3,200	3,200	3,200	3,200
Total cash used	3,323	3,841	3,859	3,878	3,899
Net cash from operating activities	-	-	-	-	-
FINANCING ACTIVITIES					
Cash received					
Other	-	-	-	-	-
Total cash received	-	-	-	-	-
Cash used					
Other	-	-	-	-	-
Total cash used	-	-	-	-	-
Net cash from financing activities	-	-	-	-	-
Net increase in cash held	-	-	-	-	-
Cash at the beginning of the reporting period	-	-	-	-	-
Cash at the end of the reporting period	-	-	-	-	-

NOTES TO THE FINANCIAL STATEMENTS

Departmental and Administered Items

Transactions that the OFLC controls (departmental transactions) are separately budgeted for and reported on from transactions that the OFLC does not have control over (administered transactions).

Appropriations

Separate annual appropriations are budgeted for:

- Departmental price of outputs appropriations: representing the Government's purchase of outputs from the agency,
- Administered expense appropriations: for the estimated Administered expenses relating to Specific Purpose Payments to the States.

Capital Use Charge

The capital use charge is calculated at 12% of the net assets at the end of the financial year. Funding of the capital use charge is included in Departmental price of outputs appropriations and is accounted for as a 'below Operating Result line' dividend payment.

Property, Plant and Equipment

Property, plant and equipment assets are valued using the deprival method of valuation. This essentially reflects the current cost the OFLC would face in replacing the assets.

Reserves item in the financial statements represents increment resulting from revaluation of plant and equipment during 1998-99.

Interest expense

Interest item in the financial statements relates to Forward borrowing facility financed by the Department of Finance and Administration.

Appendix 1

Non-Appropriation Departmental and Administered Revenue

	Estimated Revenue 2000-01 \$'000	Estimated Revenue 2001-02 \$'000
DEPARTMENTAL REVENUE		
Contribution from States and Territories for CLO scheme	133	133
Provision of new cost recoverable services	221	278
Interest	9	9
Total Estimated Departmental Revenue	363	420
ADMINISTERED REVENUE		
Other	2,700	3,200
Total Estimated Administered Revenue	2,700	3,200