

## AUSTRALIAN INSTITUTE OF CRIMINOLOGY

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# AUSTRALIAN INSTITUTE OF CRIMINOLOGY

## Section 1: Agency overview

The Australian Institute of Criminology (AIC) is the national research centre for the analysis and dissemination of criminological data and information. Its research is mostly funded by the Australian Government and the research program is approved by the Board of Management which consists of Australian Government, State and Territory representatives. Most of the Institute’s work falls under the Australian Government’s national research priority area, safeguarding Australia, and in particular the third priority goal of protecting Australia from terrorism and crime. It also contributes to the goal of strengthening Australia’s social and economic fabric under priority area two, promoting and maintaining good health.

**Table 1.1: Agency outcomes and output groups**

<b>Australian Institute of Criminology</b> <b>Director: Dr Toni Makkai</b>	
<b>Outcome 1: To inform government of activities which aim to promote justice and reduce crime</b>	
Total Price of Outputs	\$5.958m
Departmental Outcome Appropriation	\$5.292m
<b>Output 1.1: Policy advice and publications</b>	
Total Price	\$5.230m
Departmental Outputs Appropriation	\$4.604m
<b>Output 1.2: Library, information and reference services to support policy advice and publications</b>	
Total Price	\$0.728m
Departmental Outputs Appropriation	\$0.688m

## Section 2: Agency resources for 2005–06

The role of the AIC is defined by the *Criminology Research Act 1971*. The AIC, as Australia's national centre for the analysis and dissemination of criminological data and information, makes a valued research contribution to assist in the prevention and control of crime.

### **2.1: APPROPRIATIONS AND OTHER RESOURCES**

Table 2.1 shows the total resources from all origins for 2005–06, including appropriations. The table summarises how revenue will be applied by outcome and departmental classification.

The total appropriation for the AIC in the 2005–06 Budget is \$5.292m.

### **2.2: 2005–06 BUDGET MEASURES**

Budget measures relating to the AIC as explained in Budget Paper No. 2 are summarised in Table 2.2. The table also identifies the relevant outcome and outputs associated with each measure.

**Table 2.1: Appropriations and other revenue 2005–06<sup>1</sup> ('000)**

Outcome	Appropriations				Revenue from Other Sources <sup>5</sup>		Total Resources <sup>7</sup>
	Bill No. 1	Bill No. 2 <sup>2</sup>	Special approp <sup>3</sup>	Total approp <sup>4</sup>		% <sup>6</sup>	
<b>Outcome 1</b> To inform government of activities which aim to promote justice and reduce crime							
Departmental	5,292	-	-	5,292	666	11	5,958
<b>Total agency</b>	<b>5,292</b>	<b>-</b>	<b>-</b>	<b>5,292</b>			<b>5,958</b>
Departmental capital (equity injections)	-	-	-	-	-	-	-
Previous year's outputs	-	-	-	-	-	-	-
Administered assets and liabilities	-	-	-	-	-	-	-
<b>Total resources</b>	<b>5,292</b>	<b>-</b>	<b>-</b>	<b>5,292</b>			<b>5,958</b>

1 This table has been redesigned to correspond with Budget Paper No. 4 'Agency Resourcing'. It now includes (where appropriate) administered revenue from other sources.

2 Under the appropriation structure, Bill No. 2 includes Specific Purpose Payments (SPPs), New Agency Outcomes (NAOs), administered capital and departmental capital via departmental injections and loans.

3 Estimated expenses from individual Special Appropriations are shown at Section 3, Tables 3.1, etc.

4 Total appropriations = Bill No. 1 + Bill No. 2 + Special appropriations.

5 Revenue from other sources includes FMA s.31 revenues, CAC body revenues that are available to be expensed, special accounts (non-appropriation revenues) and resources received free of charge.

6 Percentage figures indicate the percentage contribution of Revenue from Government (departmental appropriations) to the total price of outputs, by outcome, and the percentage contribution of Revenue from other sources (departmental) to the total price of outputs, by outcome.

7 Total resources = Total appropriations + Revenue from other sources.

Note: Refer to Budgeted statement of financial performance for application of agency revenue.

**Table 2.2: Summary of measures disclosed in the 2005–06 Budget (impact on fiscal balance)**

Measure	Outcome	Outputs Affected	Appropriations Budget 2005–06 (\$'000)			Appropriations Forward Estimate 2006–07 (\$'000)			Appropriations Forward Estimate 2007–08 (\$'000)			Appropriations Forward Estimate 2008–09 (\$'000)		
			Admin Expenses	Dept Outputs	Total	Admin Expenses	Dept Outputs	Total	Admin Expenses	Dept Outputs	Total	Admin Expenses	Dept Outputs	Total
Efficiency dividend - increase in the rate from 1 per cent to 1.25 per cent	1		-	(13)	(13)	-	(26)	(26)	-	(40)	(40)	-	(40)	(40)
<b>Total</b>			-	(13)	(13)	-	(26)	(26)	-	(40)	(40)	-	(40)	(40)

## 2.3: OTHER RECEIPTS AVAILABLE TO BE USED

Relevant receipts for the AIC are set out below.

**Table 2.3: Other receipts available to be used**

	Estimated Receipts 2004–05 \$'000	Budget Estimate 2005–06 \$'000
<b>DEPARTMENTAL OTHER RECEIPTS</b>		
Consultancy revenue	888	594
Interest	71	72
Other	3	-
<b>Total departmental other receipts available to be used</b>	<b>962</b>	<b>666</b>

## Section 3: Agency outcomes

This section explains how the resources identified in Section 2 will be used to deliver outputs to contribute to the one outcome for the AIC.

### 3.1: SUMMARY OF OUTCOMES, OUTPUTS AND ADMINISTERED ITEMS

The main focus of the AIC is on the conduct of national policy relevant research and publication of research outcomes in the areas of justice and crime prevention and their dissemination.

The AIC's research activities cover a wide range of interests and activities:

- Monitoring and research projects in fields such as:
  - Crime monitoring including the National Homicide Monitoring Program, the National Armed Robbery Monitoring Program, the Drug Use Monitoring in Australia Program and Bushfire Arson
  - Crime reduction and review including Crime Prevention Capacity Building, NSW Crime Prevention Program and Planning and WA Crime Prevention activities
  - Global, economic and electronic crime including transnational and cybercrime and research into crime in Australian fisheries
  - Justice and crime analysis including the National Deaths in Custody Monitoring Program, Drug Use Careers of Offenders Program, Women and Crime Program and National Crime Trends Program

- a range of publications reporting the above
- conferences and roundtables
- library and reference services, and
- capacity building.

All costs directly related to outputs are allocated accordingly. All other costs such as support activities are allocated based on a percentage of expenditure across the organisation.

**Table 3.1 Total resources for Outcome 1**

	<b>Estimated Actual 2004–05 \$'000</b>	<b>Budget Estimate 2005–06 \$'000</b>
<b>DEPARTMENTAL APPROPRIATIONS</b>		
Output Group 1.1 - Policy advice and publications	4,520	4,604
Output Group 1.2 - Library, information and reference services to support policy, advice and publications	680	688
<b>Total departmental appropriations</b>	<b>5,200</b>	<b>5,292</b>
<b>Total revenue from Government (appropriations) Contributing to price of departmental outputs</b>	<b>5,200</b>	<b>5,292</b>
<b>REVENUE FROM OTHER SOURCES</b>		
Output Group 1.1 - Policy advice and publications	930	626
Output Group 1.2 - Library, information and reference services to support policy, advice and publications	32	40
<b>Total revenue from other sources</b>	<b>962</b>	<b>666</b>
<b>Total price from departmental outputs (Total revenue from Government and from other sources)</b>	<b>6,162</b>	<b>5,958</b>
<b>Total estimated resourcing for Outcome 1 (Total price of outputs and administered appropriations)</b>	<b>6,162</b>	<b>5,958</b>
	2004–05	2005–06
<b>Average staffing level (number)</b>	<b>45</b>	<b>42</b>

### 3.2: OUTCOMES — DEPARTMENTAL AND ADMINISTERED

#### Departmental appropriations by outcome

The AIC has one outcome—To inform government of activities which aim to promote justice and reduce crime.

### 3.3: OUTCOMES RESOURCING

#### Outcome 1 resourcing

Table 3.1 shows how the 2005–06 Budget appropriations translate to total resourcing for Outcome 1, including revenue from government (appropriation), revenue from other sources (departmental) and the total price of outputs.

#### Performance information for Outcome 1

<b>Effectiveness — overall achievement of the outcome</b>	
<i>Effectiveness indicator</i>	<i>Measures</i>
A valued research contribution to assist in the prevention and control of crime	<p>Produce research information and data of value and in a timely manner for key stakeholders across Australia and Internationally</p> <p>Effective dissemination of research findings for key stakeholders across Australia and Internationally</p> <ul style="list-style-type: none"> <li>- AIC sponsored conferences,</li> <li>- roundtables,</li> <li>- fact sheets, and</li> <li>- seminars.</li> </ul> <p>Up to date and valued website</p> <p>Timely distribution of Institute publications, up to date high quality information services</p>
<b>Performance information for departmental outputs</b>	
<i>Output description</i>	<i>Performance measure</i>
<b>Output 1.1:</b> Policy advice and publications	<p><i>Price:</i> \$4.604m</p> <p><i>Quality:</i> High quality refereed articles, books and reports released for public consumption</p>
<b>Output 1.2:</b> Library, information and reference services to support policy advice and publications	<p><i>Price:</i> \$0.688m</p> <p><i>Quality:</i> International standard information services and website material</p>

## **Evaluations for Outcome 1**

Feedback will be sought from key clients on a regular basis on the effectiveness of the Australian Institute of Criminology research, publications and dissemination activities.

Results of evaluations will be presented, as appropriate, in *The Australian Institute of Criminology Annual Report 2005–06*.

## **Section 4: Other reporting requirements**

### **4.1: PURCHASER-PROVIDER ARRANGEMENTS**

#### **Cross agency overview**

The AIC does not participate in any purchasing/provider arrangements.

### **4.2: COST RECOVERY ARRANGEMENTS**

The AIC does not presently have any cost recovery arrangements.

## **Section 5: Budgeted financial statements**

### **5.1: ANALYSIS OF BUDGETED FINANCIAL STATEMENTS**

An analysis of the AIC budgeted financial statements, as reflected in the AIC's budgeted departmental financial statements and notes for 2005–06, is provided below.

#### **Statement of financial performance**

This statement provides a picture of the expected financial results for the AIC by identifying full accrual expenses and revenues, which highlight whether the AIC is operating at a sustainable level.

The AIC is budgeting for a break-even financial result for the 2005–06 financial year.

Total revenue for 2005–06 is estimated at \$5.958m (\$6.162m for 2004–05). Revenue from government (appropriation funding) will increase from \$5.200m in 2004–05 to \$5.292m for 2005–06. Revenue from other sources has decreased from \$0.962m in 2004–05 to an estimated \$0.666m for 2005–06, a decrease of \$0.296m. This reduction is due to the completion of four major projects: National Farm Crime Surveys; Crimes Against Small Business project; the International Victimisation Against Women Survey project; and the Drink Spiking project.

Operating expenses for 2005–06 are estimated to total \$5.958m (\$6.145m for 2004–05), a decrease of \$0.187m. The decreases are primarily due to the completion of various projects in 2004–05 as stated above.

### **Statement of financial position**

This statement shows the financial position of the AIC. It enables decision-makers to track the management of the AIC's assets and liabilities.

The AIC's budgeted net asset position is \$2.408m. The AIC's primary liability is unearned income and employee entitlements which are expected to remain constant. The AIC's primary asset is 'Infrastructure, plant and equipment'.

### **Statement of cash flows**

Budgeted cash flows, as reflected in the statement of cash flows, provides important information on the extent and nature of cash flows by categorising them into expected cash flows and operating activities, investing activities and financial activities.

### **Non-financial assets – summary of movement**

This statement shows the movement in AIC's non-financial assets during the budget year.

## 5.2: BUDGETED FINANCIAL STATEMENTS TABLES

**Table 5.1: Budgeted Departmental Statement of Financial Performance for the period ended 30 June**

	Estimated Actual 2004–05 \$'000	Budget Estimate 2005–06 \$'000	Forward Estimate 2006–07 \$'000	Forward Estimate 2007–08 \$'000	Forward Estimate 2008–09 \$'000
<b>REVENUE</b>					
<b>Revenues from ordinary activities</b>					
Revenues from Government	5,200	5,292	5,339	5,404	5,430
Goods and services	888	594	525	534	543
Interest	71	72	75	78	81
Dividends	-	-	-	-	-
Revenue from sales of assets	3	-	-	-	-
<b>Revenues from ordinary activities</b>	<b>6,162</b>	<b>5,958</b>	<b>5,939</b>	<b>6,016</b>	<b>6,054</b>
<b>EXPENSE</b>					
<b>Expenses from ordinary activities (excluding borrowing costs expense)</b>					
Employees	3,238	3,219	3,262	3,305	3,348
Suppliers	2,570	2,397	2,327	2,353	2,340
Grants	-	-	-	-	-
Subsidies	43	43	43	43	43
Depreciation and amortisation	291	295	302	309	316
Write-down of assets and impairment of assets	-	-	-	-	-
Value of assets sold	3	4	5	6	7
<b>Expenses from ordinary activities (excluding borrowing costs expense)</b>	<b>6,145</b>	<b>5,958</b>	<b>5,939</b>	<b>6,016</b>	<b>6,054</b>
Borrowing costs expense	-	-	-	-	-
Correction of fundamental error	-	-	-	-	-
<b>Operating surplus or (deficit) from ordinary activities</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Gain or (loss) on extraordinary items correction of fundamental error	-	-	-	-	-
<b>Net surplus or (deficit)</b>					
<b>Outside equity interests in net surplus or (deficit)</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Table 5.2: Budgeted Departmental Statement of Financial Position as at 30 June

	Estimated Actual 2004–05 \$'000	Budget Estimate 2005–06 \$'000	Forward Estimate 2006–07 \$'000	Forward Estimate 2007–08 \$'000	Forward Estimate 2008–09 \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash	1,560	1,686	1,720	1,831	1,943
Receivables	169	159	160	161	162
<b>Total financial assets</b>	<b>1,729</b>	<b>1,845</b>	<b>1,880</b>	<b>1,992</b>	<b>2,105</b>
<b>Non-financial assets</b>					
Land and buildings	-	-	-	-	-
Infrastructure, plant and equipment	519	429	429	546	464
Intangibles	22	12	5	5	5
Other non-financial assets	120	122	125	128	131
<b>Total non-financial assets</b>	<b>661</b>	<b>563</b>	<b>559</b>	<b>679</b>	<b>600</b>
<b>Total assets</b>	<b>2,390</b>	<b>2,408</b>	<b>2,439</b>	<b>2,671</b>	<b>2,705</b>
<b>LIABILITIES</b>					
<b>Interest bearing liabilities</b>					
Loans	-	-	-	-	-
Leases	-	-	-	-	-
<b>Total interest bearing liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Provisions</b>					
Employees	878	889	908	928	949
Other provisions	-	-	-	-	-
<b>Total provisions</b>	<b>878</b>	<b>889</b>	<b>908</b>	<b>928</b>	<b>949</b>
<b>Payables</b>					
Suppliers	203	206	211	216	221
Other payables	304	308	315	322	330
<b>Total payables</b>	<b>507</b>	<b>514</b>	<b>526</b>	<b>538</b>	<b>551</b>
<b>Total liabilities</b>	<b>1,385</b>	<b>1,403</b>	<b>1,434</b>	<b>1,466</b>	<b>1,500</b>
<b>EQUITY</b>					
<b>Parent entity interest</b>					
Contributed equity	996	996	996	996	996
Reserves	1,080	1,080	1,080	1,280	1,280
Retained surpluses or accumulated deficits	(1,071)	(1,071)	(1,071)	(1,071)	(1,071)
<b>Total parent entity interest</b>	<b>1,005</b>	<b>1,005</b>	<b>1,005</b>	<b>1,205</b>	<b>1,205</b>
<b>Outside equity interest</b>					
Contributed equity	-	-	-	-	-
Reserves	-	-	-	-	-
Retained surpluses or accumulated deficits	-	-	-	-	-
<b>Total outside equity interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total equity</b>	<b>2,390</b>	<b>2,408</b>	<b>2,439</b>	<b>2,671</b>	<b>2,705</b>
<b>CURRENT ASSETS AND LIABILITIES BY MATURITY</b>					
<b>Current assets</b>	<b>1,849</b>	<b>1,967</b>	<b>2,005</b>	<b>2,120</b>	<b>2,236</b>
<b>Non-current assets</b>	<b>541</b>	<b>441</b>	<b>434</b>	<b>551</b>	<b>469</b>
<b>Current liabilities</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Non-current liabilities</b>	<b>385</b>	<b>403</b>	<b>434</b>	<b>466</b>	<b>500</b>

**Table 5.3: Budgeted Departmental Statement of Cash Flows for the period ended 30 June**

	Estimated Actual 2004-05 \$'000	Budget Estimate 2005-06 \$'000	Forward Estimate 2006-07 \$'000	Forward Estimate 2007-08 \$'000	Forward Estimate 2008-09 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Goods and services	888	594	525	534	543
Appropriations	5,200	5,292	5,339	5,404	5,430
Interest	71	72	75	78	81
Other	3	-	-	-	-
<b>Total cash received</b>	<b>6,162</b>	<b>5,958</b>	<b>5,939</b>	<b>6,016</b>	<b>6,054</b>
<b>Cash used</b>					
Employees	3,238	3,219	3,262	3,305	3,348
Suppliers	2,769	2,374	2,600	2,557	2,551
Grants	43	43	43	43	43
<b>Total cash used</b>	<b>6,050</b>	<b>5,636</b>	<b>5,905</b>	<b>5,905</b>	<b>5,942</b>
<b>Net cash from or (used by) operating activities</b>	<b>112</b>	<b>322</b>	<b>34</b>	<b>111</b>	<b>112</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash received</b>					
Proceeds from sales of property, plant and equipment	-	-	-	-	-
<b>Total cash received</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash used</b>					
Purchase of property, plant and equipment	-	196	-	-	-
<b>Total cash used</b>	<b>-</b>	<b>196</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net cash from or (used by) investing activities</b>	<b>-</b>	<b>(196)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net increase or (decrease) in cash held</b>	<b>112</b>	<b>126</b>	<b>34</b>	<b>111</b>	<b>112</b>
Cash at the beginning of the reporting period	1,448	1,560	1,686	1,720	1,831
Effect of exchange rate movements on cash at the beginning of reporting period	-	-	-	-	-
<b>Cash at the end of the reporting period</b>	<b>1,560</b>	<b>1,686</b>	<b>1,720</b>	<b>1,831</b>	<b>1,943</b>

**Table 5.5: Departmental Property, Plant, Equipment and Intangibles — Summary of Movement (Budget year 2005–06)**

	Other Infrastructure Plant and Equipment \$'000	Computer Software \$'000	Total \$'000
<b>As at 1 July 2005</b>			
Gross book value	1,849	83	1,932
Accumulated depreciation	1,330	61	1,391
<b>Opening net book value</b>	<b>519</b>	<b>22</b>	<b>541</b>
Additions:			
by purchase	195	-	195
by finance lease	-	-	-
from acquisitions of entities or operations (including restructuring)	-	-	-
Net revaluation increment/decrement	-	-	-
Reclassifications	-	-	-
Depreciation/amortisation expense	285	10	295
Recoverable amount write-downs	-	-	-
Other movements	-	-	-
Disposals:			
from disposal of entities or operations (including restructuring)	-	-	-
other disposals	-	-	-
<b>As at 30 June 2006</b>			
Gross book value	2,044	83	2,127
Accumulated depreciation	1,615	71	1,686
<b>Closing net book value</b>	<b>429</b>	<b>12</b>	<b>441</b>

### **5.3: NOTES TO THE FINANCIAL STATEMENTS**

#### **Basis of accounting**

The AIC 's budget statements have been prepared on an accrual basis and consistent with Australian Accounting Standards.

#### **Revenue from government**

Appropriations for departmental outputs are recognised as revenue.

#### **Employee expenses**

Employee expenses consist of salaries, leave entitlements, redundancy expenses, superannuation and workers compensation insurance.

#### **Suppliers**

Supplier expenses consist of consultants and contract costs, information technology, property operating expenses, travel expenses and administrative costs.

#### **Cash**

Cash includes notes and coins held and any deposits held at call with a bank or financial institutions.

#### **Non-financial assets**

Purchase of infrastructure, plant and equipment are recognised initially at cost in the Statement of Financial Position, with the exception of purchases costing less than \$2,000 which are expensed in the year of acquisition.

The Finance Minister's Orders require that all property, plant and equipment assets be measured at up-to-date fair values from 30 June 2005 onwards. Prior to this, all library resources, infrastructure, plant and equipment assets were revalued progressively in successive three year cycles.

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful lives. In all cases, the straight-line method of depreciation is used. Depreciation rates (useful lives) and methods are reviewed at each reporting date and necessary adjustments are recognised in the current/and or future reporting periods, as appropriate. Residual values are re-estimated for a change in prices only when assets are revalued.

#### **Employee provisions**

Employee provisions consist of annual leave and long service leave. No provision is made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees of the AIC is estimated to be less than the annual entitlement for sick leave.